

Place Scrutiny Commission Agenda



Date: Tuesday, 20 September 2016

Time: 6.00 pm

Venue: City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Jude English (Chair), Tom Brook, Tony Carey, Paul Goggin, Sultan Khan, Steve Pearce, Jerome Thomas, Mhairi Threlfall, Jon Wellington, Mark Weston and Mark Wright

Copies to: Barra Mac Ruairi (Strategic Director - Place), Alistair Reid (Service Director - Economy), Bill Edrich (Service Director - Energy), Peter Mann (Service Director - Transport), Zoe Willcox (Service Director - Planning), Robert Orrett (Service Director Property), Annabel Scholes (Interim Service Director Finance), Tom Meyrick (Flood Risk Officer), Helen Minnery (Project Manager, Transport), John Roy (Group Manager – Transport Assets), John Stevens (Flood Risk Officer), Johanna Holmes (Policy Advisor - Scrutiny) and Sam Mahony (Democratic Services Officer)

Issued by: Samantha Mahony, Democratic Services

City Hall, PO Box 3167, Bristol, BS3 9FS

Tel: 0117 92 23846

E-mail: democratic.services@bristol.gov.uk

Date: Monday, 12 September 2016



Agenda

1. Welcome, Introductions and Safety Information

(Pages 4 - 5)

2. Apologies for Absence and Substitutions

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Chair's Business

To note any announcements from the Chair

5. Minutes of Previous Meeting

To agree the minutes of the previous meeting as a correct record.

6.10 pm

(Pages 6 - 11)

6. Place Scrutiny Commission Action Sheet

To review and note the action sheet produced following the last meeting.

6.15 pm

(Pages 12 - 15)

7. Public Forum

Up to 30 minutes is allowed for this item.

6.30 pm

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on **14th September 2016**.



Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on **19th September 2016**.

8. Work Programme

To note the work programme.

6.45 pm

(Pages 16 - 17)

9. Local Flood Risk Management Strategy Update Report

Guidance is sought from Scrutiny members on the level of approval and communication required for the formal update of the BCC Local Flood Risk Management Strategy (LFRMS).

7.00 pm

(Pages 18 - 29)

Comfort Break 7.30pm (10 mins)

10. Residents Parking Schemes Review

To consider and comment on the update regarding Residents' Parking Schemes (RPS)

7.40 pm

(Pages 30 - 33)

11. Quarter 1 Place Directorate Performance Report

To note the Place Performance Report for 2016/17 Quarter One.

8.10 pm

(Pages 34 - 42)



Public Information Sheet

Inspection of Papers - Local Government
(Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk.

You can also inspect papers at the City Hall Reception, College Green, Bristol, BS1 5TR.

Other formats and languages and assistance
For those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms are fitted with induction loops to assist people with hearing impairment. If you require any assistance with this please speak to the Democratic Services Officer.

Public Forum

Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting. Please submit it to democratic.services@bristol.gov.uk or Democratic Services Section, City Hall, College Green, Bristol BS1 5UY. The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **three clear working days before the meeting**.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record (available from Democratic Services).

We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement

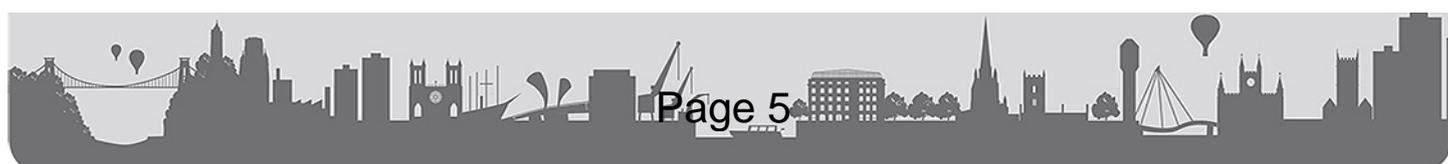
contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the council's website. Other committee papers may be placed on the council's website and information in them may be searchable on the internet.

Process during the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions.
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.

Webcasting/ Recording of meetings

Members of the public attending meetings or taking part in Public forum are advised that all Full Council and Cabinet meetings and some other committee meetings are now filmed for live or subsequent broadcast via the council's [webcasting pages](#). The whole of the meeting is filmed (except where there are confidential or exempt items) and the footage will be available for two years. If you ask a question or make a representation, then you are likely to be filmed and will be deemed to have given your consent to this. If you do not wish to be filmed you need to make yourself known to the webcasting staff. However, the Openness of Local Government Bodies Regulations 2014 now means that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (Oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the council's control.



Bristol City Council
Minutes of the Place Scrutiny Commission

14 July 2016 at 10.00 am



Members Present:-

Councillors: Jude English (Chair), Asher Craig, Paul Goggin, Steve Pearce, Jerome Thomas, Mhairi Threlfall, Jon Wellington, Mark Weston and Mark Wright

Officers in Attendance:-

Barra Mac Ruairi (Strategic Director - Place), Bill Edrich (Service Director - Energy), Alistair Reid (Service Director - Economy), Zoe Willcox (Service Director - Planning), Sam Mahony (Democratic Services Officer), Adam Crowther (Head of Strategic City Transport), Sarah O'Driscoll (Service Manager Planning) and Tom Oswald (Policy Advisor)

1. Welcome, Introductions and Safety Information

Everyone was welcomed to the meeting and invited to introduce themselves.

2. Apologies for Absence and Substitutions

Apologies were received from Councillor Bradshaw (Cabinet Member for Transport) and from officers Peter Mann, Robert Orrett and Stephen Hilton.

3. Declarations of Interest

No declarations of interest were made.

4. Minutes of Previous Meeting

The minutes of the 17th March 2016 were agreed as a correct record.

5. Chair's Business

There was none.



6. Public Forum

The following statements were submitted as public forum and were noted:

1. Referral from Audit Committee
2. Public statements on transport Issues from David Redgewell, Rob Dixon, Christina Biggs and Gavin Smith
3. Public statement on rail Issues from David Redgewell, Martin Cinamond, Nigel Bray and Jenny Raggett
4. Public statement on implications of EU funding for transport from David Redgewell

In response to concerns about the cutbacks to the bus network and in particular the no.18 bus servicing Southmead Hospital, Councillor Pearce reported that as the previous Chair of OSM Board, he had written to the transport lead Executive Members in BCC and South Glos. about the supported bus networks around Bristol. It was agreed that the Place Scrutiny Commission would do the same. **ACTION: Johanna Holmes/ Councillor English/ Councillor Pearce**

It was suggested that Supported Bus Services would be added to the list of work programme items to be discussed at the scrutiny workshop on the 9th September. **ACTION: Johanna Holmes**

In response to the other transport concerns (including Metrobus works and coach parking) a position statement would be produced for the next meeting. **ACTION: Johanna Holmes/ Barra MacRuairi**
Another note would be produced for circulation to confirm the conditions regarding transport arrangements attached to the Southmead Hospital development assessing what had been achieved and what had not. **ACTION: Johanna Holmes/ Barra MacRuairi**

Members asked officers to ensure Cabinet Members with responsibility for elements of the scope of the Scrutiny Commission are invited to the meetings and try to attend. **ACTION: Sam Mahony**

With regards to rail issues, concern was raised within the statements that investment was limited and a lot of EU grants would be lost due to the result of the EU referendum. This could affect disabled access to stations, as well as the development of Temple Meads station.

Officers reassured the commission that Cabinet members and senior officers continued to meet with representatives of Network Rail and make representations to the Transport Secretary to keep investment in Temple Meads Station on the agenda.

The public forum statements were noted.



7. Action Sheet

The action sheet was noted.

8. Introduction from Directors

The Strategic Director for Place made a presentation introducing the Service Directors within the directorate, and the four Cabinet Members with responsibility for areas within the remit of the Scrutiny Commission.

The powerpoint presentation would be distributed to members of the commission. **ACTION: Johanna Holmes**

In response to questions the following points were clarified;

- Rental of major development sites such as Cabot Circus had been very well managed and subject to external review.
- Social value had been incorporated into the pre-construction and construction phases of the arena development. 65% of those working to build the arena would be from the west of England, 30% from BS1-BS16 within the city. Operationally a large majority of jobs were likely to be service based and 1700 jobs within the Enterprise Zone as a whole.
- It was important in the aftermath of 'Brexit' that a trade pivot towards the rest of the world was addressed and possible more relaxed rules around specifying local companies within work undertaken by the Council in future. There should be scrutiny within those changes and officers agreed to provide an update on that at an appropriate time.

The presentation was noted.

9. Place Scrutiny Commission Annual Business Report

The Democratic Services Officer presented the Annual Business Report. The following was agreed:

1. **Councillor Carey was elected Vice Chair of the Scrutiny Commission for the 2016-17 municipal year.**
2. **The terms of reference agreed at Annual Council were noted.**
3. **The scrutiny commission would meet at a revised time of 9.30am instead of 10am when meetings are held in the morning.**
4. **In principle, the Commission agreed to an increased number of evening meetings, subject to the civic and corporate diaries and senior officer availability.**



10. Quarter Four Performance Report 2015/16

The quarter four Performance Report for the Place Directorate was presented to the Commission. An overview was presented and the following points were raised:

- 'Building Successful Places' worked with developers through the planning system to encourage the adoption of affordable homes. Subsidy levels that were able to be applied had massively decreased since 2008 and the lack of funding had a major impact on the market. An option could be that the Council set up a development company to lead on to joint ventures and relationships.
- Councillor Smith, the new Cabinet Member for Homes had met with housing associations and registered providers and the Homes Board continued its work to increase affordable housing.
- Officers did what they could to ensure developers didn't 'play' the system. However, unless BCC owned the land, as a planning authority BCC had to stick to the guidelines and definitions set by government.
- Members of the commission asked for clarification as to which scrutiny commission had the remit for housing. It was suggested that affordable housing remain a topic on the overall scrutiny work programme for the coming year considering the big commitment set by the Mayor and new Cabinet. If the topic was within the remit of the Neighbourhoods Scrutiny Commission, members requested a joint scrutiny item on the topic.
- Concern was raised regarding the direction of travel for performance indicators for air quality and officers were asked to provide more detail on the actions to rectify the downward trend. Officers agreed to find out if Co2 emissions were adjusted dependent on seasonal weather. **ACTION: Lead officer for air quality/Barra Mac Ruairi**

11. Risk Register

The Risk Register was presented to the commission and the following points then raised:

- With regard to resources, the technical and managerial pay grades were set on the basis of developing and rewarding capability to ensure technical knowledge remained within the organisation. The private sector however was a constant pressure.
- There were significant risks associated with the relocation of the traffic control centre. Part of the operations would move in the Spring of 2017, the remainder in the Summer. Interim measures would ensure the existing systems are sustained as required.
- It was suggested that future risk registers should feature highlighted reporting to bring out certain elements within the overall report.
- It was confirmed that systems were in place for a corporate resistance response to disaster although not a specific plan for the Place Directorate.

12. Joint Spatial Plan and Joint Transport Study

The Commission received presentations updating members on the Joint Spatial Strategy and Joint Transport Study consultations which were being developed and would run concurrently. The topic would



then return to the commission in the Autumn. In response to the presentation, the following points of feedback were raised:

- It was suggested that Whitchurch should not be considered a prospect with sustainable transport links as the only road servicing Whitchurch was the A38. Officers reassured the commission that the consultation would look at all options and consider the most sustainable and viable.
- The M4/M5 interchange area was raised as an option for further development although officers reported that it was not highly recommended due to transport links for sustainable transport options.

13. Temple Quarter Spatial Framework

It was planned that the Temple Quarter Spatial Framework would be presented to Cabinet for decision in October 2017. Officers presented the consultation document and in response the following comments were made:

- Officers confirmed that the current core strategy specified St Philips Marsh as an employment area but that that would be revisited as part of future Local Plan reviews. It provides a valuable source of industrial land but, consideration would be given to the number of vacant buildings and capacity within the area.
- Existing routes and access would be increased throughout the zone. It was an aspiration that areas of public realm within the Temple Quarter Enterprise Zone were as accessible as possible even though buildings would be private. The privatisation of space would be resisted. There was a key area of public space in front of the arena and also at the 'Totterdown Basin' where there would be access to the waterside.
- Officers confirmed that Network Rail did not currently intend to privatise Bristol Temple Meads. The Shaw Report had recently considered Network Rail land, however, and it was officers' understanding that privatisation was not currently on the table. The local authority had been proactive in setting out what they considered viable options and continued to engage with Network Rail to manage risk. Network Rail continued to be part of the governance of the Enterprise Zone.
- There was general support for the range of building heights proposed, including a limited number of the 'tall buildings' of 9+ storeys.
- It was suggested that an impact study take place to consider the surrounding communities to the arena and understand better the impact of traffic on those communities. The Three Lamps junction/ Bath Bridge was highlighted as an area of concern and officers confirmed it was being looked at as part of the study.
- It was important to consider the effect of a new commercial centre on the city centre and existing hubs. Officers confirmed forecasts were for population growth and incoming citizens when electrification took place.
- Officers confirmed that the document planned for growth, infrastructure, investment and place shaping. BCC was the planning authority and would continue to determine planning applications in the zone in accordance with adopted planning policy.



Comments raised would be fed back into the study. **ACTION: Sam Mahony/Zoe Willcox.**

Meeting ended at 1.00 pm

CHAIR _____





Place Scrutiny Commission Action Sheet 2016/2017

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
Action Sheet – 14th July 2016				
6 Page 12	Public Forum	In response to concerns about the cutbacks to the bus network and in particular the no.18 bus servicing Southmead Hospital, Councillor Pearce reported that as the previous Chair of OSM Board, he had written to the transport lead Executive Members in BCC and South Glos. about the supported bus networks around Bristol. It was agreed that the Place Scrutiny Commission would do the same.	Johanna Holmes/ Councillor English/ Councillor Pearce	Action to be confirmed at the Commission meeting.
6	Public Forum	It was suggested that Supported Bus Services would be added to the list of work programme items to be discussed at the scrutiny workshop on the 9 th September.	Johanna Holmes	Item added to the list of potential items – Complete
6	Public Forum	In response to the other transport concerns (including Metrobus works and coach parking) a position statement would be produced for the next meeting.	Johanna Holmes/ Barra Mac Ruairi	See position statement presented separately below (Appendix A)

6	Public Forum	A note would be produced for circulation to confirm the conditions regarding transport arrangements attached to the Southmead Hospital development assessing what had been achieved and what had not.	Johanna Holmes/ Barra Mac Ruairi	"A parking restrictions scheme which aims to address the problems caused by dangerous and obstructive parking in the residential areas around the Hospital was delivered in summer 2016" Helen Minnery Team Manager, Projects
6	Public Forum	Members asked officers to ensure Cabinet Members with responsibility for elements of the scope of the Scrutiny Commission are invited to the meetings and try to attend.	Sam Mahony	Confirmed that meetings are in Cabinet Members diaries. Complete
Page 136	Introduction from Directors	The powerpoint presentation would be distributed to members of the commission.	Johanna Holmes	Emailed link and additional slides sent to Members: Complete
	Annual Business Report	The scrutiny commission would meet at a revised time of 9.30am instead of 10am when meetings are held in the morning.	Sam Mahony	Meeting start times adjusted in appointments - Complete
9	Annual Business Report	In principle, the Commission agreed to an increased number of evening meetings, subject to the civic and corporate diaries and senior officer availability.	Sam Mahony	Complete. An additional evening meeting in September has been added to the programme as agreed with the Chair.
10	Quarter Four Performance Report 2015/2016	Concern was raised regarding the direction of travel for performance indicators for air quality and officers were asked to provide more detail on the actions to rectify the downward trend.	Lead officer for air quality/Barra Mac Ruairi	There are fluctuations in air quality year on year due to weather conditions. The NO2 concentrations in the two years are essentially the same. The City Council's transport

Officers agreed to find out if Co2 emissions were adjusted dependent on seasonal weather.

programme is the main way in which emissions are being reduced. It is suggested that a fuller briefing on Air Quality is provided to the Commission as part of their work programme.

CO2 emissions are not weather adjusted. They do relate to a whole year, and so accommodate all seasons in each data point, but differences between years are not adjusted for.

Comments raised would be fed back into the study.

Sam Mahony/Zoe Willcox.

Draft minutes have been noted by officers – Complete

Temple Quarter Spatial Framework

Position Statement re item 6 – public forum above

“In response to the other transport concerns (including Metrobus works and coach parking) a position statement would be produced for the next meeting.”

Answer received:

Short term:

Cabot Circus coach park has been secured by Destination Bristol until January 2017. It provides 9 spaces, and it free at the point of use to coaches.

Redcliffe Wharf is also available for coach parking via a pre-booking arrangement via the film office until January 2017 when the site is likely to be redeveloped. Coaches will be charged £10 per coach, and will not be available on a certain days due to other uses.

Medium term:

Discussions, led by Destination Bristol, are taking place to secure a 500sqm’s site in the city for coach parking for an initial 18 month trial period (open 24hrs a day/ 364 day a year).

Longer term

The Council is seeking to identify a long term site for coach parking and ideally one for scheduled departures of coaches that cannot fit into the coach station (90 per day at present).

Coach Strategy Study

£5,000 has been allocated for a coach parking study to assess demand for coach parking and the benefits of coaches to the City’s economy. This work is currently being commissioned through our term contractor CH2M.

Colin Rees

Transportation Manager

Agenda Item 8

	Place Scrutiny Work Programme Items	Notes
September	Local Flood Risk Management Strategy	
	Suggested Methodology: report to meeting	
	Residents Parking Schemes	
	Q1 Performance Report	
October	Place Directorate Budget Scrutiny	
	Supported Bus Services - coincide with tender and consultation period	
November	Joint Spatial Plan	All member briefing 20th Oct
	<i>Suggested methodology:</i> report to meeting	
	Joint Local Transport Study	
December	Q2 Performance Monitoring	
	Directorate Risk Register	
	Revenue Generation and Asset Sales	
	BCC's strategic principles for management of its investment property	
	Community Buildings (detail TBC)	
January	Place Budget Scrutiny	
	Cultural Strategy	
February	Air Quality	Members briefing Oct 16 (Date TBC)
	Bristol Transport Plan/City Centre Movement Strategy	
	North Fringe and Cribbs & Patchway	
March	Performance Monitoring	
	Energy Services	
	Climate Change and Energy Security Framework - The use of sustainable development to meet our carbon neutral targets by 2050 & - Connecting environmental and social justice	
	Warm Up Bristol	
April	Joint Spatial Plan	
	Joint Local Transport Study	
	Colston Hall	

May		
June		
July		
Items to be scheduled 2017/20	Cultural Strategy	
	Community transport and care/ health issues (as part of the VCS Grants Prospectus & Process)	
	Transport Inquiry Day - Update on Recommendations	could be included in JSP & JTS
	JSP & JTS - ongoing TBC	
	Visit to the Bottle Yard Studios and Filwood Green Business Park (TVC)	
	Climate Change and Energy Security Framework (Annual Monitoring)	

BRISTOL CITY COUNCIL

Place Scrutiny

20th September 2016

Report of: Barra Mac Ruairi, Strategic Director Place

Title: Local Flood Risk Management Strategy Update

Ward: Citywide

Officer Presenting Report: John Stevens, Flood Risk Officer

Contact Telephone Number: 0117 35 25893

RECOMMENDATION

Guidance is sought from Scrutiny members on the level of approval and communication required for the formal update of the BCC Local Flood Risk Management Strategy (LFRMS).

Summary

The LFRMS sets out our plan for managing flood risk in Bristol. A formally updated version of the Strategy is due in November 2016.

The significant issues in the report are:

- The BCC LFRMS was first adopted by Cabinet in November 2014. In order to register progress and ensure we are achieving the Objectives, Measures and Actions set out in the strategy, a monitoring and review procedure was established. The LFRMS had a requirement to be reviewed and updated after two years. Therefore, the report is due to be updated in November 2016

Policy

Under the Flood and Water Management Act 2010, Bristol City Council, as Lead Local Flood Authority (LLFA), has a statutory duty to maintain the Local Flood Risk Management Strategy. The LFRMS was adopted by the Cabinet on the 4th November 2014.

Consultation

1. Internal

Preparation of the initial LFRMS involved internal consultation with BCC colleagues in Highways, Strategic Planning, Sustainable City and Climate Change, Nature Conservation, Civil Protection Unit, Environment Team, Contaminated Land Officer, Public Relations, Neighbourhood Management, City Docks and Marine Services. These stakeholders will be requested to submit comments on the revised Strategy where modifications to their relevant fields of work apply.

2. External

The original LFRMS report was produced and adopted in 2014, following a period of public consultation, during which approximately 50 citizens responded.

Advice from our Communications and Marketing Team is that given the low number of consultation responses to the initial public consultation and the relatively minor updates/changes to the report, public consultation would not be needed. In addition, they advise that the update would not need Cabinet approval. This approach was agreed with the Transport Management Team.

Key stakeholders have been given notification and will be requested to provide comments on the proposed changes. Those notified include the other Risk Management Authorities operating in Bristol. Such as the Environment Agency, Lower Severn Internal Board and Wessex Water.

Context

Bristol is one of the top ten cities in the country at risk of flooding, with approximately 25,000 properties at risk from surface water flooding and 1,000 properties at risk from tidal flooding.

The LFRMS sets our vision for managing flood risk in Bristol together with our partner organisations that have a role in flood risk management (such as the Environment Agency and Wessex Water).

The relatively short timescale for formal review reflects the recognition of Bristol as a high risk area. It helps ensure that improved understanding of flood risk is regularly incorporated in to the Strategy. Importantly the Strategy is adjusted and updated to accommodate future plans In light of new information.

The main text of the LFRMS will not change significantly, except to reflect the fact that actions have put over 200 homes at a lower risk of flooding.

The formal update will need to include the removal of actions that have been

completed, an update on current actions and the addition of new actions. Along with this there are some other minor amendments to take place.

Proposal

It is thought the best approach is to avoid a full public consultation regarding the revised Strategy, due to the previous lack of response. The draft LFRMS update could instead be made readily available through the BCC website with an update on our work and successes and to give citizens the opportunity to comment.

It is not advised to present the LFRMS update at Neighbourhood Partnerships due to our previous experience of lack of engagement. However we will inform Neighbourhood Co-ordinators to include an update at the meetings.

We seek the ratification of the LFRMS by Place Scrutiny Commission prior to making the document publically available for comment.

Other Options Considered

No other options considered since producing and maintaining a LFRMS is a statutory duty.

Risk Assessment

The ongoing course of action is required to meet our statutory duty under the Flood and Water Management Act 2010. A full risk assessment has been prepared and is reviewed monthly as part of the Council's formal Performance, Programmes and Projects (PPP) reporting process. The key risk to delivery is a significant flood event causing a change of focus. It should be noted that in recent years, significant floods have occurred in other cities nationally e.g. Sheffield, Hull and locally in the West of England e.g. Somerset levels. In these locations and following the flooding, significant local and national attention and pressure has been placed on authorities to deliver projects that reduce the risk. Bristol has not been affected to the same degree but we are working proactively to reduce the risk of flooding before it occurs.

Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following "protected characteristics": age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:

- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
 - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
 - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
 - iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
 - tackle prejudice; and
 - promote understanding.
- 8b) A separate EqIA has been completed and approved by Peter Mann (Service Director, Transport) and Jane Hamill (Equalities Representative) for the LFRMS. Overall, the LFRMS is understood to have a low negative impact on equalities issues, and potential benefit to equalities groups as it identifies the communities at highest risk of flooding and advocates an approach for BCC and communities to manage the risk.

Legal and Resource Implications

Legal

The Council, through its elected Mayor and those he may delegate to act on his behalf, is the Lead Local Flood Authority (LLFA) and has a duty under the Flood and Water Management Act 2010 to develop, maintain, apply and monitor a Local Flood Risk Management Strategy (LFRMS).

The Mayor may arrange for decisions to be made on behalf of the LLFA by cabinet, by a cabinet committee, an individual executive member or an officer. Under current arrangements the Mayor has delegated decision making responsibility to the Strategic Director Place, except for

the making of key decisions for which he has retained sole responsibility.

Prior to the adoption of a LFRMS the LLFA must undertake a statutory consultation exercise with risk management authorities that may be affected by the strategy and the public.

Case law guides on what constitutes lawful consultation and in summary those who have been consulted must be provided with material upon which a decision is likely to be made, be given enough time for intelligent consideration of that material, be given the opportunity to make considered representations and have their representations conscientiously considered. The Council therefore needs to be satisfied that the consultation process has allowed sufficient time to enable any person or body wishing to make representations to obtain relevant material, to consider it and put their representations to the Council.

(Legal advice provided by Lynne Harvey/Lawyer – PT&R for Service Manager)

Financial

(a) Revenue

This report is an explanation of the strategy that Bristol will take forwards on flooding and therefore makes no specific call for revenue funding.

(b) Capital

Any schemes entered into by or on behalf of Bristol city Council will need to go through the normal process of demonstrating need and source of funding. As noted above, this report aims only to set out the Council's strategy in respect of flood risk and makes no specific request for funds.

(Financial advice provided by Mike Allen/Finance Business partner)

Land

Significant amounts of property could be adversely affected by flood risk, as considered by this Strategy and Action Plan. In general terms, flooding would interfere with use or occupation of any property affected. Those areas may suffer adverse impact in terms of property values, the ability to deliver development, availability of finance. The Council is a very major property owner and occupier. Flooding would materially interfere with use by the public and the Council of any affected property. It may also reduce the value of the Council's assets and increase property management costs.

Personnel

There are no HR implications arising as a result of the proposals.

(Personnel advice provided by Mark Williams, People Business Partner)

Appendices:

Appendix A – LFRMS Summary Report

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

None

S:\Reports\2011-12\Templates & Merges\REPORT.doc



Local Flood Risk Management Strategy

November 2016 Update

Summary Report

Background

Bristol City Council, as the Lead Local Flood Authority (LLFA) for the Council's administrative area has a statutory requirement to produce and maintain a Local Flood Risk Management Strategy (LFRMS). This is a duty as identified in the Flood and Water Management Act 2010. The Strategy outlines how we manage flood risk in the city in partnership with the Environment Agency, Wessex Water and Lower Severn Internal Drainage Board.

The BCC LFRMS was first adopted by Cabinet in November 2014. When adopted, the LFRMS had a requirement to be reviewed and updated after two years. Therefore, the report is due to be updated in 2016 following internal approval and scrutiny in BCC.

The relatively short timescale for formal review reflects the recognition of Bristol as a high risk area. This helps ensure that improved understanding of flood risk is regularly incorporated in to the LFRMS. It is important that the LFRMS is adjusted and updated to accommodate future plans in light of new information. The main text of the LFRMS will not change significantly. There are minor changes reflecting changes in practice and to policy and legislation.

In order to register progress and ensure we are achieving the Objectives, Measures and Actions set out in the strategy, a monitoring and review procedure was established. The work undertaken over the last two years and required modifications to the LFRMS and action plan are described below.

Reducing flood risk

Our work since the adoption of the LFRMS in 2014 has resulted in an estimated 220 homes in Bristol now being subject to a lower risk of flooding. We have also achieved many benefits to flood risk and drainage through the enhanced planning process. Our more significant schemes include construction of the flood defence wall at Cumberland Road and flood mitigation work across Withywood and Whitchurch, at the foot of Dundry slopes.

The Cumberland Road flood wall has reduced the flood risk to approximately 170 properties in and around the Floating Harbour, notably Avon Crescent. This was informed by our studies and made possible because of excellent partnership working with the MetroBus transport scheme and Environment Agency.

Flood relief works at the base of Dundry Hills has alleviated the risk of surface water flooding in the southern most reaches of the city. The risk of flooding has lowered for approximately 20 properties in the Hartcliffe, Whitchurch Park, Bishopsworth, Stockwood, and Hengrove wards.

Other minor schemes across the city have reduced the risk to a further 30 properties. As can be seen from the ongoing Actions, we have many schemes ongoing or in the pipeline to protect many more properties as part of the revise LFRMS.

Actions completed

As explained above, our efforts of the last two years have resulted in a significant reduction in flood risk to the city. In addition to this, we have made significant progress in ensuring our data is publically available. We now have publically available [online maps](#) to show the flood risks posed to Bristol. These maps also show location and details of the various flood risk assets in the city. The data from our network of rain gauges and river levels is also [available online](#). A significant theme and objective of the LFRMS is to encourage natural based solutions such as sustainable drainage systems (SuDS). In order to help achieve this objective, we have completed a retrofit SuDS scheme on Embleton Road, Southmead as well as used natural solutions as part of a mitigation scheme near Southmead Road. We have also commenced a SuDS feasibility study for Westbury-on-Trym.

The following sections summarise the Actions from the 2014 LFRMS that have completed, are in progress as well as newly introduced Actions.

Local Objective 1 - Gain a greater understanding of the flood risks posed to Bristol and its people and places

- Update and procure Flood Risk and Drainage Advice and Design consultancy Framework
- Formulate methodology to identify significant flood risk assets for the Flood Risk Asset Register
- Install trash screen monitors and rain gauges
- Develop the flood events records database
- Publish appropriate datasets such as the Flood Risk Asset Register on the Council's web site

Local objective 2 - Actively manage flood risk infrastructure to reduce the likelihood of flooding causing harm to people and damage to society, the economy and the environment

- Update and procure watercourse maintenance contract
- Identify and prioritise watercourse structural improvement requirements
- Deliver Dundry flood alleviation scheme
- Progress Sustainable Southmead water sensitive design feasibility work including Stanton Road and Trowbridge Road high risk areas
- Develop process for risk based approach to highway gully maintenance and leaf clearance

Local objective 3 - Increase public awareness and encourage communities to take action to manage the risks that they face & Understand communities flooding concerns and priorities, and gather knowledge based on their perception of flooding

- Produce and publish improved LLFA section on BCC website

Local objective 4 - Promote sustainable development that seeks to reduce flood risk and includes consideration of climate change

- Formalise process for reviewing planning applications following development control standards

Local objective 5 - Improve preparedness for flood events and post flood recovery

- Setup procedures with the BCC working group to use existing studies to help improve knowledge and flood prediction
- Attend Environment Agency community flood plan meeting(s) to improve knowledge and help improve community flood resilience

Actions outstanding

Below are actions originally suggested for short term completion (from between 2014-16) which will now be extended in to Medium term completion (2018-2020).

Local Objective 1 - Gain a greater understanding of the flood risks posed to Bristol and its people and places

- Complete integrated Ashton flood risk study in partnership with EA and WW (note the first phase of this study has commenced)

Local objective 2 - Actively manage flood risk infrastructure to reduce the likelihood of flooding causing harm to people and damage to society, the economy and the environment

- Formalise process for consulting on RMA led schemes to maximise inclusion of SUDS and green space

Local objective 4 - Promote sustainable development that seeks to reduce flood risk and includes consideration of climate change

- Update the SFRA (see Appendix D) with results from recent studies

Actions removed

Changes in legislation and in central government's stance on sustainable drainage systems for new developments have meant the Sustainable Drainage Approval Body (SAB) was not implemented. The LLFA was instead designated a statutory consultee on Major planning

applications in respect of surface water drainage, hence why the action below has been removed and a new one introduced.

Local objective 4 - Promote sustainable development that seeks to reduce flood risk and includes consideration of climate change

- Establish the SAB (SUDs Approval Body) subject to enabling Government Legislation

Actions amended

Again due to the governmental policy change regarding the SAB and SuDS adoption process the following action is amended. Reflecting BCC's approach to adopting SuDS where possible, rather than compulsorily, as would have been the case under the SAB system.

Local objective 4 - Promote sustainable development that seeks to reduce flood risk and includes consideration of climate change

- Implement drainage adoption on an optional basis with additional requirements, exclusions and charges to be determined.

In order to better incorporate BCC services and resources it is planned to combine the LLFA Working Group with existing BCC Civil Protection and Resilience groups. The reason for this being there is often an overlap in subject matter, objectives and in BCC staff attending.

Local objective 5 - Improve preparedness for flood events and post flood recovery

- Liaise and work in conjunction with colleagues in BCC who have a role to fulfil as the LLFA. To promote and co-ordinate flood response and preparedness across key teams within the authority

Actions added

These new actions have identified system improvements, involvement in new projects to gain greater understanding and new statutory roles for the LLFA.

Local objective 1 - Gain a greater understanding of the flood risks posed to Bristol and its people and places

- Begin use of Confirm asset management system and transference of applicable information. Including asset inspections, issuing of maintenance work, records of visits from contractors and developing forecast spend profiles.
- Improve the recording system of flood risk management activities undertaken. To demonstrate clearly to other RMA's and the public the progress made in completion of Strategy actions and the status work carried out.

- Continue to provide flood risk data to BCC Civil Protection Unit to inform emergency management procedures.
- Rerun the Surface Water Management Plan model to reflect recent advances in computer simulation software
- Contribute towards the completion of the Horizon 2020 RESilience to cope with Climate Change in Urban arEas (RESCCUE) project with European partners

Local objective 4 - Promote sustainable development that seeks to reduce flood risk and includes consideration of climate change

- Submit comments in line with the agreed procedures and risk based approach on all Major planning applications with regards to surface water management and drainage. To fulfil the role of the LLFA as a statutory consultee.

Total actions complete = 15

Actions outstanding = 3

Actions removed = 1

Actions amended = 2

New actions added = 7

For further details or information regarding any of the above LFRMS content please contact BCC Flood Risk Management Team via;

Tel: 0117 9223206

Email: flood.data@bristol.gov.uk

BRISTOL CITY COUNCIL

Place Scrutiny Commission

20th September 16

Report of: Helen Minnery, Team Manager, Projects, Highways

Title: Residents' Parking Schemes

Ward: Various

Officer Presenting Report: Helen Minnery

Contact Telephone Number: (0117) 903 6827

RECOMMENDATION

That Scrutiny consider and comment on the update regarding Residents' Parking Schemes (RPS)

Summary

To seek feedback regarding Residents' Parking Schemes

The significant issues in the report are:

The review of Residents' Parking Schemes

Background

The manifesto commitment to review RPS is being taken forward in two forms – there will be a series of local reviews, the first set of which started this week, and a strategic review which will be part of a forthcoming Cabinet report.

This paper sets out the operational detail of our RPS areas that are applied across the programme. They are common to each area. Any changes made will need to be part of the Cabinet report referenced above and will then need to be proposed as part of a new statutory consultation process which will advertise these changes as part of a new programme-wide Traffic regulation Order (TRO).

Scrutiny is invited to comment on the operational detail of our RPS areas and whether there are any potential improvements to be considered.

Introduction

RPS areas work by prioritising the available parking in a local area for use by local residents, organisations and their visitors. This is achieved by providing a combination of permits and pay & display facilities.

Types of bay

There are several different types of parking bay provided in RPS areas:

- **Permit holders only***: for use by holders of any valid permit – residents', visitors', business, customer, traders and medical permit holders
- **Shared-use bays***: for use by either permit holders (as above) or people using the pay and display parking
- **Pay & display bays***: for pay and display parking only
- **Disabled bays**: for use solely by Blue Badge holders
- **Car Club bays**: reserved for car club vehicles
- **Loading bays**: to be used for loading and unloading only
- **Coach bays**: reserved for use by buses and coaches only

*Motorcycles can park for free without time limits in these bays.

Types of Permit

Residents' permits

Each household without a driveway or garage can apply for three residents' permits. If a resident has a driveway or garage, or live on a private road, they can only apply for one permit.

Each residents' permit can show two registration numbers on it, so that they can park different vehicles in the area at different times, provided that the permit is swapped between vehicles.

To be issued with a permit, they need to live in the area and show that they are the registered owner or keeper of the vehicle.

Visitors' permits

If the scheme operates from Monday to Friday, each household can apply for up to 100 visitors' permits each year. The first 50 permits are free; the next 50 cost £1 each.

If the scheme operates from Monday to Saturday, each household can apply for up to 120 visitors' permits each year. The first 60 permits are free; the next 60 cost £1 each.

Each permit is valid for one day but can be swapped between vehicles on that day. However, they cannot be transferred between households and must not be sold on.

Essential visitors'/additional visitors permits

If a resident has care needs, they can apply for essential visitors' permits or additional visitors' permits, free of charge. To qualify for this, the person with care needs must be a permanent resident of the address and require care during the operational hours of the scheme. These permits are not restricted to any registration plate and can be transferred between different vehicles.

Business and customer permits

Businesses, schools and organisations based in an RPS area can apply for up to seven permits. The seven permits can be any combination of business and customer permits. Business permits are intended for specific operational vehicles that are insured for business use and can carry two registration numbers. Customer permits can be used by any vehicle.

Schools, charities, places of worship and businesses in receipt of small business rate relief are eligible for a discount on the cost of these permits.

NB: Large organisations within the Clifton Village RPS can apply for more permits in some circumstances.

Traders' permits

Traders' permits are valid in all of the RPS areas. To apply, traders must have a legitimate business requirement to work in one or more scheme areas, they must be based in one of those areas for several consecutive hours on any given day and they must carry heavy equipment as part of their job. Traders can either purchase a limited number of books of daily scratchcards or an annual permit for their vehicle.

Medical permits

Registered healthcare providers who are required to work in more than one scheme area, such as a district nurse, can apply for an annual medical permit, which is valid in all of the RPS areas.

Landlords

Owners/landlords of properties within a scheme area can apply for one business permit for every ten properties that they own, up to a maximum of ten permits for 100 properties.

If they own more properties than this, then they can apply for an additional business permit for every 100 properties. There is no limit to the number of permits that can be issued. Owners/landlords can also add additional RPS areas on to one of these permits.

Contractors

Residents having work carried out on their property can either provide the contractor with their visitors' permits or ask them to use the Pay & Display parking.

The Council can also suspend an area of parking for larger scale building works that may take some time, so that residents would not need to use their visitors' permits.

Driveways

Double yellow lines are usually installed to prevent people from blocking driveway access. However, if residents do not want double yellow lines across their driveway then they can be removed if possible.

Permit Parking Areas (PPAs)

Most schemes include some PPAs. These are usually small cul-de-sacs or one or two streets with limited entrances and exits. A PPA means that the whole area works in the

same way as a permit holders' only bay. This means that we only need to provide a sign at the entrance/exit to the area rather than throughout the area. It also removes the need to mark parking bays, although we can include double yellow lines if they are needed to protect access.

Scheme boundaries

The current scheme boundaries were carefully chosen using main roads and natural boundaries where possible. We can consider minor alterations to these boundaries in the local reviews if they provide an overall benefit but we are not looking at making major changes.



Place Scrutiny Commission

20th September 2016

Report of: Strategic Director - Place

Title: Performance Report for 2016/17 Q1

Ward: Citywide

Officer Presenting Report: Barra Mac Ruairi, Strategic Director - Place

Contact Telephone Number: 0117 352 5558

Recommendation

To note:

- The Place Performance Report for 2016/17 Q1

Summary

The report and appendices are a summary of the main areas of progress towards the delivery of the Corporate Plan 2014-17.

The significant issues in the report are:

The most significant highlights, milestones and performance issues are contained within the Place 2016/17 Quarter 1 Performance Report (Appendix A).



Policy

1. Not applicable

Consultation

2. **Internal**
Directorate Leadership Team and Senior Leadership Team
3. **External**
Not applicable

Context

4. The mayoral themes formed the basis of the Corporate Plan 2014-17 that was agreed at Full Council on 22nd July 2014. A suite of measures of success (including both performance indicators and key projects) have subsequently been agreed to determine progress towards the strategic objectives identified within the existing Corporate Plan.

Appendix A. (Place 2016/17 Quarter 1 Performance Report) reports on key measures in delivering the Corporate Plan and the year-end position can be summarised as follows:

- 13 indicators; 4 of which are reported quarterly, and 9 reported annually.
 - Of the 4 quarterly indicators for which data was due in Q1, 3 are showing above or well above target.
 - 2 of these three measures are showing an improved direction of travel when compared to the same quarter in 2015. One remains at the same level as 2015.
 - 1 quarterly measure has no target, but is currently subject to discussion in respect of target setting. (See further comments below).
- The nine annual measures are generally reported at year end or as soon after as possible once data is available. In-year narrative will be provided to give an indication of activities in progress that are planned to have a positive contribution to achieving targets.
 - At the end of 2015-16, seven of the annual measures had shown an improving direction of travel when compared to the same period in 2014, and 1 measure had a declining direction of travel.
 - One annual measure remains outstanding (BCP091 – net additional homes) but progress narrative is given in Appendix A.
- 3 projects
 - These summarise areas of activity where a number of projects and initiatives are contributing to the realisation of objectives in the Corporate Plan. They range in size and scope from relatively small-scale work to develop and sustain high streets and local centres to the city-wide strategic activities needed to deliver the Strategic Economic Plan.

Headline findings for quarter 1 reporting:

- The delivery of affordable housing continues to be a challenging area. Following the election of the new administration in May 2016 and ongoing discussions with the Cabinet Member for Homes, the targets for this measure is currently under review. Once a

trajectory has been agreed with the Cabinet Member for Homes, setting out how the Council will build 2,000 new homes – 800 affordable – a year by 2020, new performance targets will be set.

- There continues to be above target performance in respect of bus journeys made; given the continuing infrastructure works around the city this is encouraging given the potential for congestion and the impact on bus reliability.
- The position of Bristol as a major destination is shown through the continued increase in the number of visitors to the city with visitors to the city and hotel room sales both at increased levels compared to the same time in 2015.
- Projects are reported through individual governance arrangements to specific boards; in addition to this there is a regular programmes and projects board (PPP) where an overview is taken of all key projects and initiatives across the directorate. Milestones are reported, and targets reviewed as part of ensuring ongoing delivery schedules are met.

Proposal

5. Place Scrutiny Commission is asked to note the contents of the summary performance report.

Other Options Considered

6. Not applicable.

Risk Assessment

7. Not applicable.

Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
 - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);

- encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

- iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
 - tackle prejudice; and
 - promote understanding.

8b) This report is a statement of the progress on delivery of the Corporate Plan objectives and therefore no equality impact assessment been undertaken. Individual workstreams will have undertaken equality impact assessments as part of developing and delivering the work programmes.

Legal and Resource Implications

Legal

Not applicable.

(Legal advice provided by n/a)

Financial

(a) Revenue

Not applicable.

(b) Capital

Not applicable.

(Financial advice provided by n/a)

Land

Not applicable.

Personnel

Not applicable.

(Personnel advice provided by n/a)

Appendices:

Appendix A: 2016-17 Qtr.1 Performance Report against Corporate Priorities

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

None

Place Scrutiny Performance Report for 2016/17 Qtr. 1 (1st April 2016 to 30th June 2016) progress against the Corporate Plan Measures of Success

Key: Direction of Travel in last 12 months

Improved (>10%)			Worsened (>10%)
Improved (<10%)			Worsened (<10%)
Static (0% change)			Greyed out arrow shows last comparable direction of travel (for annually reported metrics)

Building Successful Places

Code	Measure of Success	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q1 progress (01 Apr - 30 Jun)	Direction of Travel (12 months)	Qtr. 1 comments about progress/achieving the target
Page 38 BCP091	Net additional homes provided to meet the Core Strategy target	Planning	Annual	Not yet available	914	Not due	 (2014/15 from 2013/14)	This measure will be reported at Q2 following the completion of the annual survey which informs the final net number of additional homes. The work has taken longer to complete this year following a change in the resources available. The calculation is based on the sum of new build completions, minus demolitions, plus any gains or losses through change of use and conversions. With 1,454 completions in 2014-15 there was an overall increase of 12.9% in dwelling completions since 2013-14 (1,287 completions).
BCP092	Increase the number of affordable homes delivered in Bristol	Economy	Quarterly	180	See comment	See comment	See comment	Following the election of the new administration in May 2016 and ongoing discussions with the Cabinet Member for Homes, the target for this measure is currently under review. Once a trajectory has been agreed with the Cabinet Member for Homes, setting out how the Council will build 2,000 new homes – 800 affordable – a year by 2020, new performance targets will be set. It is envisaged that data from the Department for Communities and Local Government will be used to measure performance moving forward. An interim completions figure of 35 affordable homes is noted for q1.
Project	Delivery of a range of projects to support the development and viability of Bristol's High Streets and Local Centres	Economy	Ongoing	n/a	n/a	n/a	n/a	There is on-going work with Business Improvement Districts which incorporate some of Bristol's High Streets and Local Centres. Work has begun on a re-ballot for Clifton Village Business Improvement District (BID) which is due to take place next year. The High Streets and Local Centres Action Plan is being updated, to capture what has already been achieved and which actions are still to be completed. Currently working with Neighbourhoods to develop a consultation for high streets and areas that will benefit from Port Communities Resilience Fund (PCRF). The consultation is due to begin in September. As previously highlighted direct comparative data for core cities is difficult to obtain and there has been no update from Springboard on the national average since January 2016, at which point the vacancy rate was 8.7%.

Global Green Capital

Code	Measure of Success	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q1 progress (01 Apr - 30 Jun)	Direction of Travel (12 months)	Qtr. 1 comments about progress/achieving the target
BCP119	Improve energy efficiency from home installations	Energy	Annual	938 installations	800	63 installations	↑	<p>A total of 1,001 installations have now been completed, equating to £3.4m worth of work; 29% of these are for new boilers, 33% external wall insulation with the remaining being double glazing and loft / cavity wall installations. This was a new measure in 2015-16 and records the number of energy saving installations in domestic properties realised from the initiatives led by the Energy Service's Housing Team.</p> <p>The target for 2016/17 is set on the basis of being able to retain existing grant funding from the former Department of Energy and Climate Change (DECC) and develop that into a loan funding offer.</p>
BCP120	Energy generated by initiatives led by the Energy Service	Energy	Biannual	2,728kW	1,000kW	83 kW	↑	<p>New installations since the last reporting period include housing and other corporate sites. This was a new measure in 2015-16 and is specific to the amount of energy generated from the Corporate solar PV scheme.</p> <p>The target for 2016/17 is set on the basis of a reducing level of subsidy for energy generated through these schemes which may impact on the attractiveness and viability of future installations. It is also not yet clear what ongoing government policy in support of renewables will be.</p>
BCP121	Increase the economic output measured by annual Gross Value Added (GVA) (£m)	Economy	Annual	£13,277m	£13,000m	Not due	↑	<p>There are a wide range of factors which are relevant to the measurement of economic output for Bristol. Economic conditions during the year will then in turn directly influence the number of business registrations which take place. The quarterly Economic Briefing note for the current period ending June 2016 presents information on the local labour market and commercial and industrial development. The briefing also captures recent business news including significant job gains and losses, and major development proposals and can be seen here.</p>
BCP122	Increase the proportion of new business registrations per 1,000 working age population	Economy	Annual	7.83	7.80	Not due	↑	
BCP124	Reduce the total CO2 emissions in Bristol City (k tonnes)	-	Annual	1,968 (k tonnes) (calendar year 2013)	1,829 (k tonnes)	1,777 (k tonnes) Above target (calendar year 2014)	↑	<p>The outturn reported is for the calendar year 2014; the improved performance shown was helped by general weather conditions over the mild winter.</p> <p>The annual calculation for this measure is due around 18 months after year end. The indicator comprises of an annual amount of end user CO2 emissions across an agreed set of sectors (housing, road transport and business).</p>
Project	Funding approval for projects promoted as part of the Strategic Economic Plan (Funding, and therefore delivery, does not start until 2015/6).	Place	Ongoing	n/a	n/a	n/a	n/a	<p>The Strategic Economic Plan is the Economic Strategy shared between the four WoE UAs. SEP projects have been prepared seeking funding from each of the three European Structural & Investment Fund (ESIF) priority axes; Business Growth, Innovation and Low Carbon Priorities. Work was undertaken to influence shape of the first calls for projects by DCLG allowing ALL BCC supported projects to be encouraged to proceed to final bid submission around business start-up, early growth and social enterprise support projects in response to the Business Growth call. The Low Carbon call is currently open.</p> <p>Avonmouth Severnside Enterprise Area (phase 1 infrastructure): following approval of funding, work continues on the ecological field surveys and appropriate governance is now in place for the design and development of the flood defence solutions; Filwood Green Business Park occupancy rates continue to outperform forecasts at 55% with a healthy enquiry pipeline.</p>

Global Green Capital (contd.)

Code	Measure of Success	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q1 progress (01 Apr - 30 Jun)	Direction of Travel (12 months)	Qtr. 1 comments about progress/achieving the target
Project	To reduce household energy demand and make energy production more sustainable	Energy	Ongoing	n/a	n/a	n/a	n/a	The Council is currently delivery a number of projects to meet this outcome, the principle ones being the installation of heat networks, the installation of insulation measures on homes (public and private) and facilitating installation of renewable energy generation on our other land and buildings.

Keep Bristol Moving

Code	Measure of Success	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q1 progress (01 Apr - 30 Jun)	Direction of Travel (12 months)	Qtr. 1 comments about progress/achieving the target
BCP061 Page 40	Increase level of cycling across Bristol (baseline 2008/09 = index 100)	Transport	Annual	182	210	Not due	↑	In the last quarter, improvement works were completed to improve the cycle route through Castle Park. On Better By Bike a new online social forum called 'I Bike it, I like it' has been created. This is designed to encourage people to share their cycling stories to engender more of a cycling culture in the city. See http://www.betterbybike.info/ibikeitlikeit . There has been a 10% increase with this measure since the last reported outturn of 166 in 2014/15 and overall there has been an increase of 82% since 2008 when the baseline measurement was taken. The 2015 National Highways Survey reported an increase in satisfaction with the provision of cycle routes (53.4% up from 50.9% in 2014). Other areas where satisfaction improved from 2014 included condition of cycle routes at 56.3% (up 0.6%) and provision of information about routes at 55.6% (up 2.8%).
BCP062	Improvement in air quality in the Bristol Air Quality Management Area	Transport	Annual	40.1(ug/m3)	40.0(ug/m3)	Not due	↓	Current and planned improvements in transport are expected to contribute to improved air quality. More specifically, under new Government guidelines the City Council will be developing a new Air Quality Action Plan including plans for a Clear Air Zone, as part of Devolution. New indicators will be developed to inform this. This measures nitrogen dioxide readings taken monthly from a range of over 20 locations across the city.
BCP063	Bus services running on time (<i>punctuality of scheduled departure times</i>)	Transport	Annual	1.12 (last reported 2014/15)	Target to be reviewed (see comments)	Not due	n/a	This measure is currently being reviewed to ensure that the data supplied from the Real Time Information (RTI) system and other monitoring technologies is accurate and can also be reported on within the current resources available. It is also being considered whether this measure should now prioritise the services categorised as "non-frequent" i.e. those with longer intervals between buses, as delays with these buses are of great consequence.
BCP064	Increase the number of passenger journeys on buses	Transport	Quarterly	36,779,218	37,000,000	9,460,158 Above target (Q1 target 8,880,000)	↑	Overall passenger numbers are up 9.17% when compared to the same quarter in 2015-16 (8,665,439 passengers) and therefore 6.5% over target.

Vibrant Bristol

Code	Measure of Success	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q1 progress (01 Apr - 30 Jun)	Direction of Travel (12 months)	Qtr. 1 comments about progress/achieving the target
BCP151	Number of tourists to the city	Economy	Quarterly	3,879,014	3,600,000	974,093 Above target (Q1 target 720,000)	↑	Visits to Bristol Visitor Attractions and Bristol Performing Arts Venues for the first quarter (April to June) are up 7.6% on the same period in the previous year. Hotel room sales across all categories of accommodation for the same period were also 1.2% up on 2015-16, totalling 432,593 with overall occupancy running at 78.9%.
BCP152	Number of visitors to Bristol Museums Galleries and Archives service	Economy	Quarterly	1,085,034	1,000,000	222,205 Well above target (Q1 target 200,000)	↔	Visits to BMGA sites were 11% above target; although marginally down on the same quarter in 2015/16 (-0.6% , 223,523 visits) this can largely be accounted for by the Easter holiday period falling during the first quarter of 2015-16 period.

Working & Learning

Code	Measure of Success	Division	Frequency of measure	2015/16 Outturn	2016/17 Target	2016/17 q1 progress (01 Apr - 30 Jun)	Direction of Travel (12 months)	Qtr. 1 comments about progress/achieving the target
BCP121	Increase the economic output measured by annual Gross Value Added (GVA) (£m)	Economy	Annual	£13,277m	£13,000m	Not due	↑	There are a wide range of factors which are relevant to the measurement of economic output for Bristol. Economic conditions during the year will then in turn directly influence the number of business registrations which take place. The quarterly Economic Briefing note for the current period ending June 2016 presents information on the local labour market and commercial and industrial development. The briefing also captures recent business news including significant job gains and losses, and major development proposals and can be seen here .
BCP122	Increase the proportion of new business registrations per 1,000 working age population	Economy	Annual	7.83	7.8	Not due	↑	

Reading Performance Reports

The following notes are provided to help put into context some of the terms used in performance reporting, and how to best interpret them.

Performance Indicators (PIs)

These are the metrics used to help us understand how effectively we are delivering our Corporate Plan, and have been carefully chosen to provide the best possible indication of progress (either directly or indirectly) against our Objectives. It is important that we have consistency throughout the year, so although an annual refresh is a necessary way to keep metrics current and related to strategic objectives, once chosen these measures will be in place for at least 12 months. As we move forward, it would be possible to do this refresh in conjunction with the relevant Scrutiny body.

Annual Indicators - where the out-turn can only be measured once a year, for example PIs derived from questions on the Quality of Life survey, or our annual GCSE results. Related comments on any report during Quarters 1 to 3 are there fore to contextualise what work is being undertaken to ensure that the target will be met at year end (usually in Quarter 4). An understanding of this should help when directing any questions to Officers around the associated PI.

Quarterly Indicators - where there is a performance update available each quarter. The comments here will in general relate to this revised outturn, and should also indicate why the metric is above/below target for the period. If the PI is below target, any associated comments should be specific as to what course of action is planned to get performance back on track. You may feel that any questioning here should focus on the validity of any proposed action(s).

Targets

Targets should always be set based on SMART principles – Specific, Measurable, Agreed, Realistic, Time-related. This includes the imperative that our targets should be stretching but achievable - if this is enacted correctly a true reflection of performance will be forthcoming each quarter.

The performance of our PIs is RAG rated as shown below:

Red – well below target - of high concern

Amber – below target - of concern

Green – above target - performing well

Clearly the main focus should be on those PIs rated in **Red** – performing well below target.

Direction of Travel (DoT)

This shows the how well the PI is performing in relation to how it was doing 12 months ago. It may be, for example, that the DoT shows improvement from last year (□), however is currently performing below target (say **Amber**). This usually means that stretching targets have been set, and helps to give the performance of the PI greater context. This added information will doubtless assist when asking any related questions, however only quarterly metrics have a DoT each quarter; annual measures will have this just once a year.